

How to share a Cloud Storage File Link

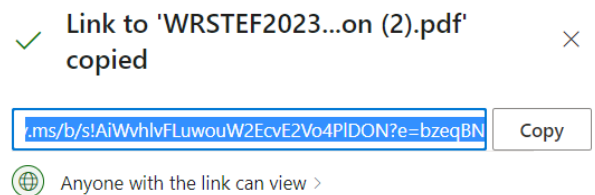
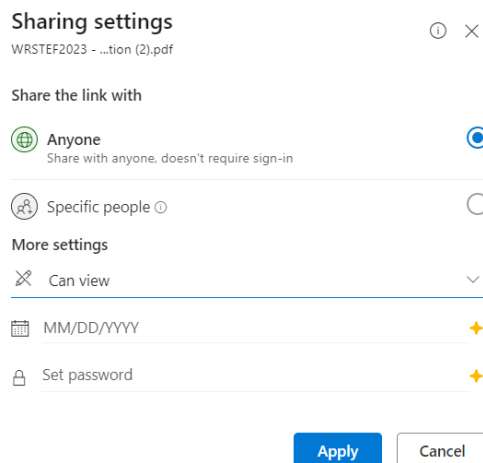
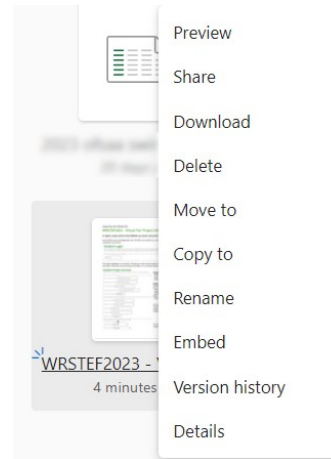
One Drive

1) Login to your **Online** One Drive Account:
<https://onedrive.live.com>

2) Right-click on the PDF of your project file

3) Click on **Share**

4) Select “**Anyone - doesn’t require sign in**” and “**Can view**” and “**Apply**”.



5) Click on “**Copy**” or copy link,

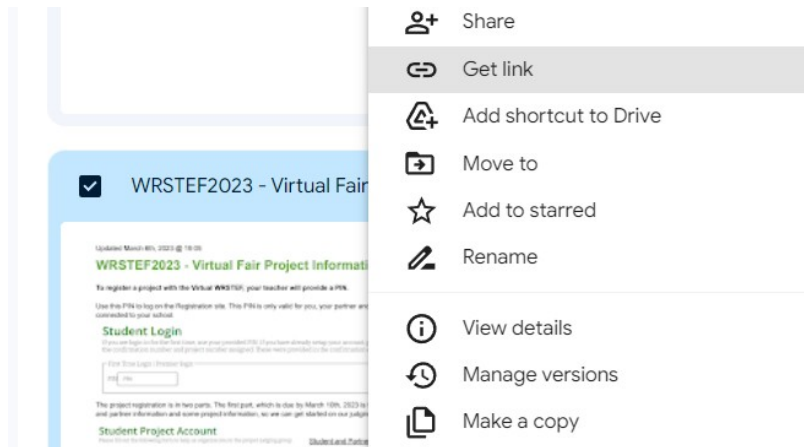
6) Paste in the Link to PDF field in your WRSTEF Account.

Link to PDF (must be viewable by all)

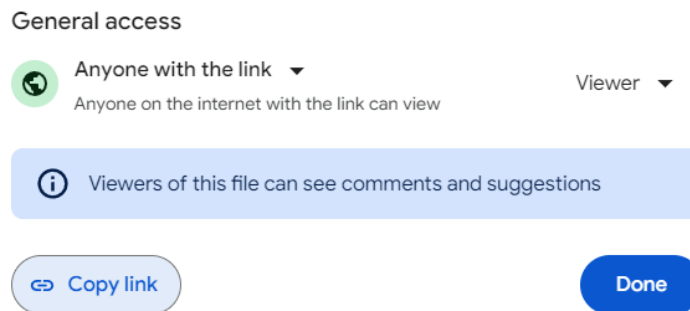
7) A WRSTEF Member will verify that your link is viewable. If it is not, you and your teacher will receive an email to double check your steps.

Google

- 1) Login to your google Account.
- 2) Access your Google Drive.
- 3) Right-click on the PDF file your requesting the link.



- 4) Click on “Get Link”
- 5) Select “Anyone with the link” as a “viewer”
- 6) Click on “Copy Link”



- 7) Paste the link in your WRSTEF Account.

Link to PDF (must be viewable by all)



- 8) A WRSTEF committee member will double check the link. If it doesn't work, you and your teacher will receive an email so you can fix this.

Drop Box

We will not outline the steps for Drop Box, as Google and One Drive are the prevalent platforms in our local schools, however, the steps are similar. Students must provide a link of their report in a way that is readable by whomever has the link.